

Minutes of the Annual Meeting of Claife Parish Council held on Tuesday 17 May 2016 at 7-30pm at Braithwaite Hall

Councillors: Dr C Lane (Chairman) Mrs A Brodie and Mr J Mallett and **Clerk** Mr VM Phillips

Members of the Public: Dr J Burgoyne Mr G Dent Mr S Hilton and Ms T Wakeman

Appointment of Officers

(a) **Election of Chairman**

It was resolved that Dr C Lane be appointed Chairman for 2016/17

Finance

- (a) **Annual Return 2016:** The Council approved the Chairman and the Clerk to sign the Statement of Accounts 2015/16 in readiness for the internal audit

Date and time of next Meeting

The postponed Annual Parish Meeting would be held at 7-00pm and the next Parish Council Meeting at 7-30pm a Braithwaite Hall