

**Claife Parish Council**  
**Minutes of Virtual Meeting held via Zoom 28-07-20 at 7.30pm**

**Attendees:** Acting Chair Cllr Bonham  
Cllr Brodie; Cllr Hilton; Cllr Lennon; Cllr Lewis  
District Cllr Hall; County Cllr Brereton  
Clerk: J. Heather  
No members of the public

- 076/2020 1. Acting Chairman  
RESOLVED: Cllrs noted the resignation of Cllr Mallett. Thanks have been sent to Cllr Mallett in recognition of his many years of service on the council. Vice Chair Cllr Bonham was appointed as Acting Chair until a new Chair is elected.
- 077/2020 2. Deactivation of HCID Policy and Adoption of Virtual Meeting Standing Orders  
RESOLVED: Cllrs approved deactivation of the HCID policy and adoption of the virtual meeting standing orders.
- 078/2020 3. Apologies  
Apologies were received from District Cllr Coward as there was a full council SLDC meeting schedule simultaneously.
- 079/2020 4. Requests for dispensations  
No requests were received.
- 080/2020 5. Declarations of Interest  
RESOLVED: Both Cllr Bonham and Cllr Lewis declared an interest in the Bryerswood planning application 7/2020/5415, due to their involvement with the Bryerswood shooting syndicate. It was noted that while this syndicate is entirely independent of the Bryerswood estate, the shoots take place on Bryerswood land and there may be a perception of association. Cllrs Bonham and Lewis resolved to comment on the application but not to vote.
- 081/2020 6. Minutes  
RESOLVED: Cllrs authorised the Chair to sign the minutes from meetings 25-02-20 and 18-03-20; the delegated authority minutes from 28-03-20 – 15-06-20; and to sign an addendum to the minutes from the meeting on 01-10-19.
- 082/2020 7. Public Participation  
No members of the public were present. No reports received from the police or NT. Members of the public have raised concerns by e-mail about the littering and wild camping on Windermere west shore to NT but there has been no apparent response. **County Cllr Brereton** – CCC have been busy with COVID issues and prioritising frontline services; and more recently catching up with highway maintenance. Since ferry service resumed in June the crews have been learning new ways of loading the ferry to allow for social distancing, there has been no official report as yet but he is seeking this feedback from the Highways team. Other local issues include the problems with the lifting of lockdown restrictions and an increase in antisocial activity from visitors: there is a co-ordinated multi-agency response between the LDNPA, the NT, Cumbria police, SDLC and CCC, however there have been many problems with litter, wild camping, fly tipping, land trespass, off road vehicles and illegal raves, with local hotspots on the west shore of Windermere and east side of Coniston Water. Parish councillors are asked to log incidents and report criminal activity to the police 101 website; camping and land trespass issues to the appropriate landowner; flytipping and litter to SLDC and highways issues to Cllr Brereton.  
**Cllr Brodie** asked if there are any coordinated groups to report to?

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**District Cllr Hall** advised that there is a What's App group for the multi-agency [www.saferlakes.co.uk](http://www.saferlakes.co.uk) group and will check whether parish councillors can be added to this. **ACTION: Cllr Hall.** The [www.saferlakes.co.uk](http://www.saferlakes.co.uk) website is a multi-agency initiative to coordinate a real-time information service for people visiting the Lakes to find out which carparks are busy, where toilets are open etc. Post-meeting note: the LDNPA advises anti-social activity can also be reported via [cvalerts@lakedistrict.gov.uk](mailto:cvalerts@lakedistrict.gov.uk).

**District Cllr Hall** further advised that she is stepping down from SLDC effective today as it is difficult to work at a grassroots level for 11 parishes. She will continue to work in a private capacity to support local housing issues and is planning a repeat of the housing survey conducted several years ago to understand the impact of second homes on local housing supply.

**Chair Cllr Bonham** expressed his thanks on behalf of the council for Cllr Hall's hard work for many years and noted she would be missed.

**Cllr Brodie** stated that with regards to the Windermere west shore issues, she has been advised that a Paul Kear from NT is in charge of litter picking and illegal overnight camping. **ACTION: Cllr Brodie** offered to contact Paul Kear to ask if there is any help the parish council or parishioners can offer.

#### 8. Planning Applications

083/2020 8.1 To note the response to the planning application 7/2020/5331 at Brant Howe, Far Sawrey LA22 0LW which was received during the period of delegated authority:

The council objected to this application on the grounds that the only difference between this and the previous one, 07/2019/5467, is that hard standing for a vehicle is not included. This previous application was refused and Claife PC believes that the reasons for refusal are still valid, and that supporting this application could set precedent for other similar applications and encourage random parking on narrow highways, which is a safety and access hazard.

084/2020 8.2 To consider the response to the planning application 7/2020/5415 at Bryerswood, Far Sawrey LA22 0LL:

The council supports this application on the grounds that it will provide local employment and is supported by local residents.

**ACTION: Clerk** to convey this response to LDNPA.

085/2020 9. Windermere Ferry

The next Ferry Advisory Group (FAG) meeting is 07-09-20. **Cllr Brodie** is seeking feedback from residents and local businesses as to whether there is sufficient and timely information on the ferry service, the service itself, ticketing and contracts. Feedback to Cllr Brodie directly (phone number on Claife PC website) or via other councillors. **Cllr Bonham** suggested that her request could also be advertised in the Esthwaite Link. **ACTION: Cllr Brodie** to send her request to the Link coordinator.

086/2020 10. To update on the recruitment of a new Councillor

The period of public notice of the vacancy ended on 24.07.20. SLDC advised an election is not required, and a new councillor should be co-opted onto the council.

**ACTION: Cllrs** to ask parishioners if they are interested in serving on the council.

#### 11. Financial Matters

087/2020 11.1 To note that the bank balance at 30<sup>th</sup> June 2020 stands at £11935.20  
Cllrs noted the bank balance.

088/2020 11.2 To note the following payments approved under the period of delegated authority 15-June-20 to 28-Jul-20:

- Clerk's salary and overtime (June): £244.25
- Clerk's expenses £1.16
- Lengthsman's invoice 22-June-20 £104.00
- Annual insurance renewal (Zurich) £258.16

Cllrs noted the payments.

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- 089/2020 11.3 To formally approve the annual accounts, internal auditor's report and submission of accounts to external auditors:
- 11.3.1 To accept the annual accounts for 2019-20.
  - 11.3.2 To receive the internal audit report for 2019-20 (AGAR Part 2 Page 4)
  - 11.3.3 To approve the Annual Governance Statement (AGAR Part 2 Page 5)
  - 11.3.4 To approve the Accounting Statements for 2019-20 (AGAR Part 2 Page 6)
  - 11.3.5 To approve the Certificate of Exemption for 2019-20 (AGAR Part 2 Page 3)
  - 11.3.6 To authorise the Clerk to submit the Certificate of Exemption to the External Auditor by 31<sup>st</sup> August 2020.
  - 11.3.7 To agree the period for the exercise of public rights to be: 01-09-2020 to 05-10-2020.
- Cllrs approved all points above.
- ACTION: Clerk** to ensure documentation completed per guidelines.

090/2020 Correspondence – received by email. 16.06.20-28.07.20

Ambleside Action for a Future – 18/6 Open letter about transport  
 CALC – 16/6 Significant update on community building opening advice; 17/6 Coronavirus and other updates from CALC; Publicising Town Clerk job through CALC; 18/6 NALC legal update; 18/6 Action for Health and Mental Health Provider Forum Bulletin & Extra; 18/6 Cumbria Arts & Culture Network COVID-19 Newsletter; Electric Vehicle chargepoint webinar; Parish Response to Coronavirus in South Cumbria; Deadline for submitting AGAR Documentation and Certificate of Exemption Submission to PKF – 31/8 is correct; New Code of Conduct Consultation; Borderlands Voucher Scheme for Broadband; 25/6 Cumbria Arts & Culture Network COVID-19 Newsletter; 25/6 Action for Health and Mental Health Provider Forum Bulletin; 30/6 CORRECTION: Coronavirus information for Parish and Town Councils; Template Signage for Play Areas and Template Risk Assessment for Play Areas; ACT Gazette Summer 2020; Parish Councils Carbon Footprinting Tool; 6/7 Supporting Local Councils to Reopen Playgrounds Safely; Next CALC South Lakeland District Association 17/9; 10/7 ACT News Update; 10/7 Action for Health and Mental Health Provider Forum Bulletin; 14/7 NALC Chief Executive's Bulletin; Notice of CALC AGM 2020; Because we all care – feedback survey for CQC and Healthwatch England; 16/7 Cumbria Arts & Culture Network COVID-19 Newsletter; Temporary reduction in VAT rate; 20/7 NALC Chief Executive's Bulletin; FW: Contactless toilets; EPC4-Communities framework & the devolution white paper; 22/7 Coronavirus – information for parish and town councils; Devolution white paper – Lillian Burns report; 24/7 Action for Health and Mental Health Provider Forum Bulletin; 24/7 Community Resilience Groups – Local Outbreak Control Comms Update; Cumbria Local Nature Partnership News Connecting Cumbria – Digital Borderlands – an exciting opportunity to improve your broadband; 9/7 New Live Services in the South Lakeland Area; 15/7 New Live Services in the South Lakeland Area; Web accessibility regulations; Website accessibility webinar follow up; CCC Highways Asset Management Strategy 2020-2025; 27/7 NALC Chief Executive's Bulletin  
 CCC Highways – 18/7 Temporary Road Closure A5084 Water Yeat;  
 CCC South Lakeland Area Support – Newsletter Issue 7; 24/6 Community hub update; 29/6 Important Updates; Invitation to Focus on Funding Forum virtual event 3/7; Summer Reading Challenge 2020; 9/7 Update on Coronavirus with Colin Cox; Furloughed workers information; Newsletter Edition 8; Summer Holidays; Windermere Ferry Group meeting invitation  
 District Cllr Ian Wharton – Funding;  
 CSFP – River Kent Flood Management Scheme  
 Cumbria Police – Weekly updates.  
 Friends of the Lake District – Weekly "Postcards"  
 Forestry Consultancy and Management – 18/6 Bryerswood Estate – Woodland Management Plan  
 Hawkshead Parish Council – Agenda 21/7; POSTPONEMENT/CANCELLATION of 21/7; Agenda 28/7  
 HMRC - Business Help and Support E-mails.  
 Kendal Town Council – Kendal Town Council seeks new Town Clerk  
 LDNPA – 19/6 Letter to Parish Councils; 3/7 Letter to Parish Councils; 24/7 Letter to Parish Councils;  
 Planning application 7/2020/5400 High Wray Bank, High Wray, Ambleside LA22 0JD; Planning application 7/2020/5429 The Cottage, High Wray, Ambleside LA22 0JE.  
 Member of the public – National Trust managed properties – Harrowslack and Windermere west shore  
 Member of the public – Windermere Ferry  
 Napthens – confidential email correspondence.  
 Parish Online – News & Updates 23/6/20; 13/7/20.  
 Rural Services Network – Monthly Funding Digests; Weekly Rural Bulletins

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SLDC –Have Your Say on Social Housing Scheme; 19/6 Coronavirus briefing update; Shape South Lakeland’s post-Coronavirus future; Continuation of the Appointment of the Independent Person; SLDC Joins Countryside Climate Network; SLDC Council Meeting 30/6; Town and Parish Council Briefing 2/7; 30/6 Re-opening of playgrounds; 30/6 COVID-19 Outbreak Control plan; 3/7 Coronavirus briefing update; Re: Councillor resignation; Standards Committee Agenda meeting 7/7; South Lakeland Local Plan Review – call for sites – housing and employment; Successful Discretionary Grants Fund applicants to be notified this week; Council play areas re-opened; Work to start on new Ulverston play area; Significant step forward taken in Bay Partnership; Ambitious actions to combat climate change agreed; Hundreds receive discretionary business grants this week;10/7 CCC: Increase in Coronavirus cases prompts public health warning in Carlisle; Join the virtual climate change conversation; SLDC supports green business start-up programme; Council leaders around Morecambe Bay ask for partnership to be considered in devolution talks; Residents to start receiving annual canvass communications; 17/7 Coronavirus briefing update; 17/7 Council Tax Hardship Fund set up by Council for Residents in Need; Kendal Town Hall clock to be paused from 27/7; Council meeting agenda 28/7; Free parking offer for key workers extended.

Zurich Insurance – Claife Parish Council – Your insurance; Your insurance is due for renewal;  
J Cunningham Ambleside Parish Centre – Self Isolators information sheet; Info sheet 17/6; Info sheet 24/6; Info sheet 1/7; Info Sheet 8/7; Info sheet 15/7.

091/2020 Date of Next Meeting

An extraordinary meeting will be held on Monday 17<sup>th</sup> August at 7.30pm to discuss two High Wray planning applications received after the agenda for this meeting was issued.  
The next regular meeting of the council will be Tuesday 8<sup>th</sup> September at 7.30pm.  
Both meetings will be held by Zoom, and login in details will be available from the clerk.

Meeting closed 8.19pm.

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Signed & Approved by (Chair)

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