

Claife Parish Council

Minutes of Claife Parish Council meeting held in the Wray Village Hall, High Wray at 7.30pm on Monday 24th June 2019

Present: Cllrs (Chair) J Mallett, (ViceChair) R Bonham
Cllrs – P Lennon; S Hilton, C Lewis
Clerk – J Heather

In attendance: Cllr Woodhouse, Chair Hawkshead PC; Dist Cllrs Coward and Hall

Minute Number		Action By
121/2019	<p>1. Apologies Apologies were received from Cllr Brodie, on holiday; County Cllr Brereton; John Moffat, National Trust (NT).</p>	
122/2019	<p>2. Requests for Dispensations No requests received.</p>	
123/2019	<p>3. Declarations of disclosable pecuniary interests in respect of Agenda items No declarations received.</p>	
124/2019	<p>4. Minutes RESOLVED: Cllrs approved the minutes of 14th May and the Chair signed those as a true record.</p>	
	<p>5. Public Participation</p>	
125/2019	<p><u>No Police report</u> was received – PCSO Ross will be off-duty for several weeks due to a knee injury, and the council has been advised to refer any matters to the Ulverston Community Policing Team in her absence.</p>	
126/2019	<p><u>A County Council (CCC) report</u> was received from Cllr Brereton by email. The Ferry Advisory Committee has been reinstated– see minute 145/2019. Any other Highways issues can be raised with Cllr Brereton for additional support. The “Working Together” project between CCC and parish councils is now in pilot phase, Coniston is one of the pilot parishes. This is intended to support “third party” arrangements for lengthsman agreements and coordinate verge and drain clearance. There may be some direct funding available to parish councils from CCC and councils are being encouraged to provide input on lengthsman arrangements and what project outcomes they would like to see (e.g. better coordination of CCC and parish verge clearance).</p>	
127/2019	<p><u>A report was received from District Cllr Hall, (SLDC).</u> Private Water Supplies now need to be tested for up to 15 items, this affects many holiday cottage properties. A procedure is in place in Coniston parish for dog fouling: an owner is issued two warning letters, then fined. Forms are available for reporting incidents. Raising awareness of a letting register for school/home leavers - if they sign up early, this provides more support for funding of local affordable housing. It takes 6-7 years from land acquisition to create new housing, and encouraging young people to settle in the village helps sustain the community.</p> <p><u>A report was received from District Cllr Coward (SLDC).</u> Seeking feedback on SLDC schemes e.g. the handyman scheme, to help elderly people in their</p>	

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128/2019	<p>homes and LEAP for energy efficiency; these appear to be Kendal-centric, are they helpful for rural parishes? She will e-mail details on both schemes to the Clerk. Funding is available for small businesses from an Enterprise fund from GSK Ulverston, it will be co-ordinated by Cumbria Business Growth Hub and offer small business grants of up to £100,000 for projects promoting job creation. Coniston has had a problem with wild camping - trying to see if this is more of a widespread issue. Cllrs noted there have been incidents at Red Nab and the west Windermere shore south to the ferry despite NT patrolling the area. <u>Waste</u>: are events being as green as possible with waste management, an event can cause a big increase for a community. Cllrs noted that the current SLDC system of commercial properties such as village halls and holiday cottages required to use commercial waste collection is inefficient in rural areas and results in several large waste vehicles a week servicing a very small number of properties. It would be more efficient and environmentally friendly for SLDC to charge commercial property owners directly and collect all waste per the usual domestic fortnightly schedule. Cllr Coward will pursue with SLDC.</p>	Cllr Coward
129/2019	<p><u>A National Trust (NT)</u> report was received. The NT will hold an Open Evening at Hill Top on 10th July 5.30-7pm for local residents to meet the team and ask questions. Cllrs would be very welcome. It was noted that the recent planning application listed under Hill Top Farm was in fact for Belle Green Farm, and thus not an NT property. The clerk raised safety concerns about visitors walking on the road from the ferry to Ash Landing, visitors do not seem to be aware of the NT paths that are available and perhaps the signage and information is not sufficiently clear. Clerk to raise concern with NT.</p>	Clerk
130/2019	<p>Cllr Lennon raised a parishioner's concern: can trimming of the roadside hedges be done after ivy flowering as this is a good food source for bees? The lower "3 foot cut" is done by CCC Highways and the tops and sides are done by landowners, the parish council has no jurisdiction over landowners.</p>	
<p>6. Update on Ongoing Issues and Actions from Last Meeting</p>		
131/2019	<p><u>6.1 To update on the lengthsman's work</u> RESOLVED: The lengthsman has asked for a piece of land to pile vegetation for sorting and burning. Cllr Lennon to ask NT whether the bonfire area in Wray can be used, and Cllr Mallett will ask Alastair Irvine if he has any suitable land.</p>	Cllr Lennon/ Cllr Mallett
132/2019	<p><u>6.2 To update on local housing</u> RESOLVED: Cllr Mallett reported that the housing committee had had a fruitful meeting earlier that day with the Lakeland Housing Trust, progress is slow but steady. Cllr Bonham noted that Lakefield Cottages will be available towards the end of year and will be advertised locally and through Rightmove.</p>	
133/2019	<p><u>6.3 To update on the donated speed sign from Pandora Technologies</u> RESOLVED: Cllr Hilton reported that Pandora Technologies have donated a sign to Claife, the preferred location is at the barn end at High Wray Farm. Cllr Hilton will contact the NT to see if they will agree to it being placed next to their existing sign. As the sign is solar-powered, a cantilever bracket will be needed to enable the panel to face south, and a galvanised post is also required. A second post might be helpful if the council wishes to move the sign around the parish. Cllr Hilton to get quotes for bracket and post(s).</p>	Cllr Hilton
134/2019	<p><u>6.4 To update on 2019 priority and community-led plan initiatives:</u> <u>6.4.1 Registration and management of council land</u> RESOLVED: Ongoing.</p>	

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135/2019	6.4.2 <i>Tree management – organisation of a tree surgeon's report</i> RESOLVED: Permission to access the memorial trees has been granted. Cllr Lennon provided a recommendation for a tree surgeon from the CALC Conference she attended on 22-June. Clerk to contact.	Clerk
136/2019	6.4.3 <i>Written procedures for Lengthsman & snowplough</i> RESOLVED: Deferred until next meeting. Clerk to prepare.	Clerk
137/2019	6.4.4 <i>Improvement, on safety grounds, to the entrance at Hill Top</i> RESOLVED: Deferred until next meeting.	
138/2019	6.4.5 <i>Dog fouling & litter collection</i> RESOLVED: Ongoing.	
139/2019	6.4.6 <i>Ongoing log of parking problems & highway incidents</i> RESOLVED: Ongoing. Cllr Lennon shared pictures of recent parking congestion around Wray Castle, and is keeping a log of times and incidents. She has spoken with Ulverston Police to request a police sign as used in Langdale, which states " No Parking: Do not park on road or verge". Cllr Lennon to follow up.	Cllr Lennon
140/2019	6.4.7 <i>Continue to seek non-participating landowner support to complete the Claife Bridleway</i> RESOLVED: Ongoing.	
	7. Planning Applications	
141/2019	<u>7.1 To note the council's response to planning application 7/2019/5340 Sykeside, High Wray LA22 0JG</u> RESOLVED: This was a retrospective application and the council had no objection. The Clerk was asked to convey this response to LDNPA.	Clerk
142/2019	<u>Post-Agenda Items</u> It was noted that the planning application 7/2019/5372 (received 19.06.19) was not for Hill Top Farm but Belle Green Farm, and is for consultation only.	
143/2019	The LDNPA have requested feedback (received 20.06.19) on the Landscape Character Supplementary Planning Document by 5pm 15.07.19. Cllrs were asked to review the document and send any comments directly or to the Clerk.	Cllrs/ Clerk
	8. Highways Matters	
144/2019	<u>8.1 To update on the report to CCC Highways about the deteriorating road surfaces at Stones Lane, Near Sawrey and Cuckoo Brow Lane, Far Sawrey.</u> RESOLVED: Cllr Brodie to follow up. Deferred to next meeting.	Cllr Brodie
	9. Windermere Ferry	
145/2019	<u>9.1 To update on discussions about ferry operations and the Ferry Advisory Committee (FAC)</u> RESOLVED: The inaugural meeting of the reinstated FAC is on 16.07.19 at 3pm. A formal invitation has been received, but Hawkshead and Claife together have only one voting representative, although they are welcome to bring additional representatives as advisors. Cllr Woodhouse from Hawkshead agreed that Cllr Brodie could represent Hawkshead as well as Claife. He noted that Hawkshead PC had also appreciated the input from a Claife parishioner with naval architecture qualifications who has volunteered to provide technical and operational advice. Since this is the only ferry that CCC operate, it is important to ensure that they have good technical guidance and the new ferry is fit-for-purpose. It was agreed that the parishioner should go to the FAC meetings to assist Cllr Brodie. Cllr Bonham confirmed that at the Hawkshead meeting, Cllr	Cllr Brodie

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	<p>Brereton encouraged HPC and CPC to bring additional representation to the meeting as needed. Hawkshead PC would like permanent signage at Plumgarths roundabout and other routes into the Lakes to signpost "Hawkshead and Sawrey avoiding ferry". Separately, following concerns raised by a parishioner, Claife PC has been invited to meet with CCC Highways representatives Lindop and Greenville. Cllr Brodie will follow up.</p>									
146/2019	<p>10. Matters Arising RESOLVED: None.</p>									
147/2019	<p>11. Councillor Matters RESOLVED: None</p>									
148/2019	<p>12. Financial Matters <u>12.1 To note that the bank balance stood at £11,270.33 at 31st May 2019.</u> RESOLVED: Cllrs noted the bank balance.</p>									
149/2019	<p><u>12.2 To approve and sign the internal audit AGAR part 2 for 2018/19.</u> RESOLVED: The council approved the Accounting Statements and the Annual Governance Statement and the Chairman and Clerk signed the reports. The council thanked Mr Marshall for kindly undertaking the internal audit. The Clerk undertook to publish the report, per guidelines, on the council's website by 01.07.19.</p>	Clerk								
150/2019	<p><u>12.3 To authorise payment of the following accounts:</u> RESOLVED: Cheques were signed for the following:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">• Clerk's Salary</td> <td style="text-align: right;">£117.24</td> </tr> <tr> <td style="padding-left: 20px;">• Clerk's Overtime</td> <td style="text-align: right;">£65.95</td> </tr> <tr> <td style="padding-left: 20px;">• Clerk's Expenses (includes projector)</td> <td style="text-align: right;">£272.89</td> </tr> <tr> <td style="padding-left: 20px;">• Annual Zurich Town & Parish Insurance Premium</td> <td style="text-align: right;">£258.16</td> </tr> </table>	• Clerk's Salary	£117.24	• Clerk's Overtime	£65.95	• Clerk's Expenses (includes projector)	£272.89	• Annual Zurich Town & Parish Insurance Premium	£258.16	
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151/2019	<p>13. Correspondence RESOLVED: Cllrs noted the additional following e-mails & correspondence received since the last meeting (<i>items requiring action are in italics</i>):-</p> <ul style="list-style-type: none"> • CALC – Cumbria Action for Health Bulletin; BT Openreach and the village green; Big Lunch; Town & Parish Councils VE Day 75 08.05.2020; CSFP Independent Chair Recruitment Campaign; LDNPA Parish Member Elections; Free CALC Conference 22.06.19; NW Coastal Access Monthly Update – May; NALC Spotlight. • SLDC – Licencing List 08 13.05.19 & List 09 20.05.19; List 10 03.06.19; SLDC Green Team tip; • Cumbria Police – Weekly South Cumbria Newsletters • Rural Services Network – Rural Bulletins: 21.05.19; 29.05.19; 04.06.19; 11.06.19; RSN Rural Funding Digest – June 2019 Edition; • Hawkshead Parish Council – annual parish meeting agenda & minutes; annual meeting agenda & minutes for May 21st; agenda for June 18th 2019; Hawkshead Parish Councillor Vacancy; Defibrillator Appeal for South Lakeland Parish Councils; • Amanda McCleery, Parish Liaison Officer – Final Paperwork for Meeting 06.06.19 • LDNPA – 7/2019/5207 Lea Barn, Far Sawrey LA22 0LL – Inform – Refused; 7/2019/5339 1 Lakefield Cottages, Near Sawrey LA22 0LB – Inform – Approved; Dig Deeper 04.10.19 • Cumbria County Council – <i>Temporary Road Closure – U5057 Far Sawrey.</i> • CCC - Acting Executive Director – Economy & Infrastructure – RE: <i>Windermere Ferry; Windermere Ferry; CCC -Senior Democratic Services Officer</i> 									

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	<p>– RE: Windermere Ferry; CCC -Cllr Brereton – RE: Windermere Ferry; CCC – PA to Assistant Directors – FAO Joanne Heather - Windermere Ferry.</p> <ul style="list-style-type: none"> • Friends of the Lake District – Response to LDNPA for 7/2019/5194 Dub Howe, Near Sawrey LA22 0LE • Nominet – Important message about your domain name. • PSMA – Newsletter 20.06.19. • HMRC Digital Communications – Business Help & Support Emails. • UHMB NHS – Care Quality Commission Report. • Garden Organic – Garden Organic Volunteer Composting Scheme • Naphthens – correspondence (confidential) • Members of the Public – Roadworks in Far Sawrey. 	
152/2019	<p>14. Next Meeting The next meeting will be held on Tuesday August 13th at The Braithwaite Hall at 7.30pm.</p>	

Meeting closed 8.33pm

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Signed & Approved by (Chair)

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