

Claife Parish Council
Minutes of the Parish Council Meeting held at High Wray Village Hall
on Tuesday 6th July 2021

Attendees: Parish Councillors A Brodie, S Hilton, P Lennon, J Whitworth & M Wyburn & Parish Clerk L Prescott. District Councillor H Troughton. Two members of the public.

106/2021 **Apologies**

None received.

107/2021 **Requests for dispensations**

None received.

108/2021 **Declarations of Interest**

None received.

109/2021 **Minutes**

Resolved To approve the minutes of the last meeting on 24th May 2021.

110/2021 **Public Participation**

a) Reports were received as follows:

i) Police

19 reported crimes (May 2021) in Coniston area (includes Claife, Hawkshead, Coniston and Broughton): Anti-social behaviour 7, Violence and sexual offences 7, Other theft 2, Possession of weapons 1. There have been several reports about the 'no right turn' from the Lakeside/Hawkshead road onto the A590 at Newby Bridge . This was installed several months ago and has been modified recently. This right turn ban was implemented as a safety measure for all road users as the manoeuvre is hazardous, especially at busy times. The ban is being enforced by Police and contravening it could result in a £50 fine. They have had one report of quad bikes in the Broughton Moor area but that and poaching reports have tapered off with the normal influx of tourists. Inconsiderate parking continues to be an issue in the area, particularly on busy, warm days. They continue to work with parking enforcement and Cumbria Highways to try to address this.

ii) County Councillor

No report received.

iii) District Councillor

District Councillor H Troughton reported:

1) SLDC Update: The opening up the Economy and high streets is ongoing and grants are still available for businesses and people that have to self-isolate.

<https://www.southlakeland.gov.uk/business-and-trade/business-support-grants-coronavirus-covid-19/>. The Government Boundary Commission is undergoing a boundary change Consultation, for the Parliamentary Constituencies in Cumbria. This could see large parts of the Broughton and Coniston coming under the Barrow and Whitehaven Constituencies. It is important that everyone has an input in this Consultation, so we get the representation that is right for the area. www.bcereviews.org.uk. Councillor Troughton as a new Councillor has only attended one SLDC meeting to date and will attend the next meeting later this month.

2) Farmers Arms, Lowick: This has been re-opened by Grizedale Arts and events are being planned for over the summer.

Initialed Date

3) Lake District National Park: Most Co-Ops have stopped selling disposable BBQs but there are some exceptions. They are trying out some 'Don't Camp Here' signs to address fly camping and have about 15 available, so any landowners/farmers who would like signs should contact Councillor I Wharton.

iv) National Trust
No report received.

b) Members of the Public

A member of the public advised that the Windermere Ferry contract has been awarded in relation to the provision of a replacement ferry and raised concerns regarding the technical side of the contract. He has set up a Facebook page 'Windermere Ferry Users' with technical information. Councillor Brodie advised that there would be public participation about the future plans for the ferry.

111/2021 **Councillor Matters**

Councillor Hilton reported that some of the LDNPA Planning Notices are not being placed in the location they refer to. Councillor Brodie reported that the roadside hedge between Near Sawrey Playground and High Crag has not been cut back as previously and this is causing problems for vehicles.

112/2021 **Update on Ongoing Issues and Actions from Last Meeting**

a) Broadband provision in the parish

Councillor Hilton reported that the B4RN project is progressing with landowners being contacted about wayleaves. Some landowners are more supportive than others. Councillor Lennon reported that she has been given a very large version of the OS map by B4RN in relation to the project. Councillor Brodie is meeting Dan Robinson (B4RN representative) tomorrow and asked for any questions in relation to the project. Councillor Hilton may also attend.

b) Deteriorating footpath in Wray

Councillor Lennon reported that she had contacted Sara Spicer (LDNP Ranger) about this and Sara has agreed that she will take action.

c) Audit of Environmental Initiatives for Broughton & Coniston Ward

Councillor Wyburn had nothing to report and does not think this needs to be progressed in Claife Parish at present.

d) Request for additional Grit Bin at Wray

Councillor Lennon forwarded a location map to the Clerk and the Clerk has submitted a request for a grit bin to Cumbria Highways. Their initial response was that a grit heap is usual in these types of location so the Clerk responded advising there are grit bins in more rural locations in Cumbria and a grit heap would be washed away. No final response has been received from Cumbria Highways.

Resolved The Clerk will follow up on the request to Cumbria Highways.

e) Co-option of a councillor for Lower Ward vacancy

Councillors Brodie and Hilton reported that nobody has put themselves forward to be co-opted to the Parish Councillor vacancy in Claife Lower Ward (Near and Far Sawrey, and Cunsey). The Clerk reported that whilst NALC advise it isn't required to advertise for this type of vacancy it is good practice to advertise.

Resolved To prepare and circulate a notice advertising the vacancy and advising interested persons may contact the existing Lower Ward Councillors (Brodie and Hilton), for an informal chat.

f) Proposal to install gates at Belle Grange, Strawberry Gardens, and entrance to Heald Wood from Harrowslack on the west shore path, and also at Ash Landing

Councillor Brodie reported that there are outstanding issues regarding land registration (Ash Landing), exact National Trust proposals, confirmation that any installed gates would remain unlocked and confirmation of parishioner rights of access (Red Nab Track) which need to be

established before the installation of any gates can be considered. Councillor Brodie is to collect additional relevant documentation from the solicitors this week.

Resolved To defer consideration of gate installation to a future meeting once these issues have been resolved.

113/2021 **New Agenda Items**

a) Lengthsman resignation & recruitment

The lengthsman (Mr Brown) has tendered his resignation. He was also employed by Hawkshead Parish Council and they have advertised for a replacement.

Resolved

i) Vacancy to be advertised and applications invited.

ii) Councillor Lennon to speak to Mr Brown regarding the tasks he undertook.

b) Website content Review

The Clerk reported that she has met with A2A for training on the website and she recommends that additional information should be added to the website and also a minor re-organisation of the pages.

Resolved The Clerk to provide a summary of the proposed changes.

c) Publication arrangements for the Minutes of meetings on the website and noticeboards

Minutes are not currently displayed in noticeboards due to lack of space.

Resolved To display a small notice (A5) in each noticeboard with information about the Parish Council and indicating Agendas and Minutes (including draft Minutes) are available on the website.

d) Review Claife Community Led Plan

Resolved Councillors Brodie and Lennon to review the Plan and report for consideration at the November meeting.

e) Land owned by the Parish Council and actions required regarding ownership and usage

Councillor Brodie reported that the Land at Chapel Cottage, Far Sawrey to be identified and registered and the Land at Ash Landing, acknowledged by the National Trust to have been incorrectly registered to the Trust, to be reregistered to Claife Parish Council.

Resolved Councillor Brodie to prepare a report on all the land owned by the Parish Council for consideration at the next meeting.

f) Maintenance of Far & Near Sawrey Noticeboards

Councillor Brodie reported that both the Far and Near Sawrey Noticeboards require repairs to be undertaken.

Resolved Councillor Hilton with the assistance of Councillor Brodie to undertake the repairs on the basis that the Parish Council purchases the materials.

g) ACT Community Buildings event

Councillor Lennon reported that this event was excellent.

114/2021 **Consultations**

Councillor Brodie directed Councillors to refer to the relevant websites for the following consultations:

- a) Lake District National Park Windermere Gateway Transport Infrastructure Delivery Supplementary Planning.
- b) South Lakeland District Council Local Plan.
- c) Lake District National Park Partnership's 2020-25 Plan.

115/2021 **Planning Applications**

a) The following planning applications were considered and responses formulated to the planning authority:

i) 7/2021/5332. Installation of Window, French Doors and Juliette Balconies and new metal flue. West Vale Country House, Far Sawrey, Ambleside, LA22 0LQ.

Resolved To have no objection to the window, French doors and balconies. To object to the metal flue as it is visible from the roadside and not in keeping with the other house chimneys in this Conservation Area. The property was a Guest House and there has not been a Change of Use application to be used as a residential dwelling.

- ii) 7/2021/5511 (Certificate of Lawfulness of Proposed Works to a Listed Building). Re-configuring of interior of church to enable use a place for Christian retreat - creating two guest units. St Margaret's Church, Low Wray, Ambleside, Cumbria, LA22 0JA.
Resolved To support this development as the proposed works are internal and will result in a building which has been unused for many years being brought back into use.
- iii) 7/2021/5489. Improvement of existing woodland track, construction new culvert at historic timber extraction crossing point at Wilfin Beck, widen existing gate into B528. Castle Wood, Bryerswood Estate, Far Sawrey.

Resolved To comment on the application as follows:

- 1) The culvert size needs to be increased as the water flow can be extremely high and would result in overflowing water at times of high rainfall. In addition, a solid covering to the culvert is needed as a loose covering would be washed into the watercourse.
 - 2) Fencing is recommended on the north bank of Wilfin Beck between the 2 currently operating bridges/culverts to the west and east of the proposed track. Also recommended is provision of a means of closing off the access over the new bridge/culvert. Reasons: i) In order to avoid walkers and their dogs on busy footpath (51005) being drawn over new bridge/culvert into the most productive part of a traditional hay meadow. ii) To avoid pedestrians being tempted by the timber extraction track to exit or enter field via the new 14' roadside gate.
 - 3) The track crosses a traditional hay meadow, resulting in a loss of agricultural land.
 - 4) There is no surface maintenance or pedestrian access management plan in the application. The maintenance requirements of both the footpaths (51005 & 51002) which are crossed by the track will increase due to the increased use by heavy vehicles.
- b) The following Planning Decision was noted:
- i) T/2021/0071. Sawrey Knotts, Far Sawrey, Ambleside, LA22 0LG. 8 x Sycamore trees (listed as S1 to S8 in notification) - Reduce and reshape to up to 3m to suitable growth points. 4 x Oak trees (listed as O9 to O12 in notification) - Reduce and shape to up to 2m to suitable growth points. Granted.

116/2021 **Financial Matters**

- a) Noted the bank balance at 31 May 2021 was £13,957.64
 - b) Report on the council's finances.
Resolved to accept the Quarterly Financial Report.
 - c) **Resolved** The following payments were authorised
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| Community Heartbeat (Support of Defibrillators at Near & Far Sawrey 2021/22) | £302.40 |
| Lyn Prescott (Clerk's Salary (13/5/2021-30/6/2021) | £250.19 |
| HMRC PAYE (Clerk's Salary 13/5/2021-30/6/2021) | £62.55 |
| CALC Effective Councillor 1 course | £20.00 |
| CALC New Chair course (x2) | £40.00 |
| Postage Stamps (12 second class) | £7.92 |

117/2021 **Training**

- a) Training undertaken by Councillors since the last meeting:
 - i) Effective Councillor 1 – Councillor Wyburn
Councillor Wyburn reported that the content of the course was good, however it was let down by the delivery.
 - i) New Chair – Councillors Brodie & Lennon
Councillors Brodie & Lennon reported that the course was excellent but did not cover all relevant areas.
- b) Future training
Councillor Lennon is to attend the Finance for Councillors course on 8th July 2021.

118/2021 **Highways**

- a) Training for the new HIAMS (Highways Information Asset Management Service) reporting system

The Clerk reported that the new system had a 'soft launch' on 29 June 2021. Reported items at 28th June will not be transferred to new system but will be extracted and reviewed. Three options at start of the reporting process are:

- Report a problem
- Make an enquiry or request
- Make an enquiry about public rights of way

The search box can help choose type of issue to be reported. There are also simpler choices of type of issue. New options for location include 'what3words' and use location (mobile phone) in addition to the existing map or postcode options. It is optional to enter contact details (essential to receive updates) and photographs. There will be a new 'My Account' from the end of July which can be used to collate reported items.

- b) Highways items to be reported

Resolved Highways report confirmation emails to be forwarded to the Clerk to maintain a central record.

- c) Highways items reported

None.

119/2021 **Correspondence (for information only)**

The following correspondence was noted:

- a) BBC Radio Cumbria

Public toilets survey results.

- b) CALC/NALC

Covid updates. New Highways Information Asset Management System. Great British Spring Clean. Analysis of local council precept data 2021-22.

- c) Cumbria County Council

Vaccine and Covid information. The National Lottery Community Fund 'Places Called Home'

- d) Cumbria Police

South Lakes Focus, Covid-19 updates.

- e) Lake District National Park Authority

Lake District National Park Partnership - Letter to Parish/Town Councils regarding Partnership's Plan consultation. Election of Parish Representative to the LDNPA.

LDNPA Consultation - Windermere Gateway Transport Infrastructure Delivery Supplementary Planning Document.

- f) South Lakeland District Council

Covid and Vaccination information. Covid business grants reminder.

120/2021 Date of Next Meeting

Noted that the next Parish Council meeting will take place at 7.30 pm on Tuesday 17th August 2021 at Braithwaite Hall, Far Sawrey.

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Signed & Approved by (Chair)

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Date

Initialed Date