

Claife Parish Council

Minutes of Council Decisions taken during the period of delegated authority under the HCID policy from 28-03-20 – 15-06-20

070/2020 Activation of High Consequence Infectious Disease Policy

Following Government announcement of lockdown on 23-March-20, the HCID policy was approved and activated on 28-03-20. This enables delegated authority to be used for planning applications and payment authorisations.

071/2020 Planning applications

The following planning applications have been received and responded to:

1. Planning application 7/2020/5157 at The Bield, Cunsey, LA22 0LT.
No objection.
2. Treework application T/2020/0039 at Wilfin Cottage, Far Sawrey, LA22 0LQ.
No objection.
3. Planning application 7/2020/5217 at Low House, Near Sawrey, LA22 0LB.
No objection.
4. Treework application T/2020/0056 at Firbank, Far Sawrey, LA22 0LQ.
No objection.
5. Planning application 7/2020/5287 at Braithwaite Hall, Far Sawrey, LA22 0LQ.
No objection providing suitable evergreen screening is planted around the storage shed to screen it from the roadside.
6. Planning application 7/2020/5293 at Fellborough, Cunsey, LA22 0LT.
Objection since planning permission was granted on the proviso that only day use was permitted, and that the boathouse would not be used for holiday letting.

072/2020 Payments received

The following payments have been received by the council:

- 2020-21 Precept: £7000.00
- VAT reclaim 2018-20: £1081.13
- 2020-21 Annual rent for land at Chapel Cottage £10.00

073/2020 Payments due

The following payments have been authorised by the council:

- Clerk's salary & overtime (February & March) £305.31
- Information Commissioner Annual Data Protection Fee £40.00
- Lengthsman's invoice 8th May 2020 £110.50
- Annual CALC subscription £125.83
- Clerk's salary & overtime (April) £166.09
- Clerk's April expenses (stamps) £3.48
- Clerk's salary & overtime (May) £254.02
- Clerk's May expenses (stamps & printer ink) £25.72
- Napthens invoice 28.05.2020 £210.00

074/2020 Annual accounts 2019/2020

The clerk circulated the final accounts for review on 12.05.20. Accounts were approved by the internal auditor on 29.05.20 and are ready for formal council approval. Thanks were expressed to the internal auditor, Mr W Marshall, for undertaking this task once again.

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Bergen Tree Services – 17/3 Service Provision

CALC – Coronavirus advice from Public Health; Important Coronavirus Update; Action for Health and Mental Health Provider Forum Bulletin 11/3; VE Day; Weblinks NALC meeting with Transport Planning Society; Vacancy CALC Trainer; LDNPA Parish Elections South District Area; Climate change event cancelled; Contingency Planning – Cemeteries; NALC Coronavirus advice; LDNP Partnership Management Plan Consultation; CALC update on Coronavirus; 18 March Coronavirus Update; Parish Elections to the LDNPA 2020; Covid 19 Parish/Town Councils Intelligence; Action for Health and Mental Health Provider Forum Bulletin; Changes to Bus Services across Cumbria; Coronavirus Communities and Community Buildings Guidance; An update for voluntary organisations/Volunteer Managers; Updated Coronavirus Communities and Community Buildings; Action for Health Network and Mental Health provider Bulletin 24/3; Guidance for volunteers and community groups; Covid 19 Government Support for Employers; Covid19 Survey for voluntary, community and social enterprise sector organisations; Covid 19 Response Fund – latest information and guidance; New emergency support line launched for vulnerable; Updated changes to Bus services across Cumbria; Cumbria in Bloom update; Cumbria LEP Friday update; Information to Volunteer groups during lockdown; Action for Health & Mental Health provider forum bulletin 1/4; Closure of Cemeteries; Government Guidance for care of deceased with suspected or confirmed Covid 19; Communications Resources for Emergency Support Line and Safeguarding; Bereavement Support Information; Cemetery Closures; Flexibility of meetings; SL Community Resilience Group; News from the Northern Counties Allotments; NALC Covid19 Information; Help to keep Cumbria Safe at Easter; HUB update shielding NHS, Volunteers; Action for Health & Mental Health Provider Forum Bulletin 9/4; Covid19 do you need volunteers; External Audit 19/20; Guide on Funerals; Action for Health & Mental Health Provider Forum Bulletin 14/4 – Wellbeing and Mental Health Prevention Network; CALC Newsletter April/May; Cumbria Community Foundation Response to Covid 19; Infection Prevention Guidance for Volunteers; Plunkett Webinar – Public Works Loans Board Loans 29/4; Cumbria in Bloom update; Info New Community Pack; Planning in the park during lockdown; Guidance on homeworking payments; ECP Monthly update; CALC Subscription 20/21; ACT news update; Action for Health & Mental Health Provider Forum Bulletin; NALC funding bulletin; NALC COVID-19 Council Finance Survey; CALC update 24/4; Action for Health & Mental Health Provider Forum bulletin 29/4; Scam resources and further info; CALC update 30/04; Communications Update for Community Resilience Group; Promotional Material for OK2Ask Campaign; 06/05 Sharing info useful to those involved in community response; Community Reaction to Travel to Exercise Advice; 11/5 ACT Bulletin; Cumbria CVS Update; 11/5 Feedback on your 1st Parish Council Meeting by Teleconference; 12/5 Chief Executive’s Bulletin; 12/5 COVID Info for Parish and Town Councils; 13/5 Urgent Message from the LDNPA; Public Urged not to Visit Lake District yet; 13/5 South Cumbria CSP Funding for projects post lockdown; 15/5 CALC Update; 18/5 Interest in Zoom; Another Software for Remote Meetings; 19/5 Latest Public Health Information; 19/5 Revised LTN 31 Local Council General Powers; Returning to work after lockdown; 19/5 Updated NALC Guidance on Holding Remote Meetings; 20/5 Check Precept Amounts on AGAR; 21/5 ACT Bulletin; 21/5 CACN Newsletter; 21/5 Update on Parish Elections to LDNPA; 21/5 COVID-19 Update from the LDNPA; 22/5 Respect campaign update; Help NALC High Street Review; 23/5 Future presentation to Parish Councils on Dark Skies; 28/5 COVID Info for Parish and Town Councils; 28/5 Respect campaign update; 28/5 Cumbria CVS Celebrating Volunteers’ Week; 28/5 CACN Newsletter; Climate change webinar; 29/5 Updated changes to bus services; Parish Councils – Thank you; Advice Notes – VAT on digital services; Limited Assurance Review Instruction email; CCF’s response to COVID-19; Continued Use of Delegated Powers; 01/06 Parish council meetings and re-opening of village halls; NALC LTN 87 Procurement; NALC’s Local Council Review is now online; Zoom Offer; 03/06 Items of Interest from CALC; 05/06 Respect Campaign update; 05/06 CACN Newsletter; 05/06 LDNPA update to parish councils; Info for Sharing Across Your Networks; Guidance re Attendance at Funerals; 08/06 ACT Bulletin; 08/06 Feedback to CALC on parish council response to COVID-19; Feedback on Holding Virtual Meetings; NALC Risk Assessment Guide for COVID-19; 11/06 CACN Bulletin; Mental Health Providers Forum; 12/06 CCC Recommencement of On/Off Street Parking; 15/06 Holding a Virtual Meeting.

CCC South Lakeland Area Support – Emergency Phone Number and Support Hub; Safeguarding Info for Community Groups; Volunteering Guidance; Newsletter Issue 1; Community Support Information; Newsletter Issue 2; Emergency Support Helpline; Newsletter Issue 3; Advice for Volunteers and Community Groups; Newsletter Issue 4 and Directory of Services; Community Response to Coronavirus; Information for conversations on mental wellbeing; Newsletter Issue 5 and Directory of Local Services; Info on Child Protection during COVID-19.

County Cllr Matt Brereton – A590 & surrounding roads & communities

District Cllr Tracy Coward – SDLC update 27/3; Bimonthly Broughton & Coniston catchup Zoom calls;

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District Cllr Ian Wharton – LDNPA Press Release: National Park calls for people to stay at home, protect the NHS and save lives; Press Release urging discipline over the bank holiday weekend; National Park – opening; Opening of National Park; Re: Broughton & Coniston SDLC catch up
 CSFP – CSFP Board to consider draft interim strategy; Defra Consultation on Environmental Land Mgmt; CSFP Board 10/03/20; 1st Ed Flood Hub Newsletter; COVID-19 impact to delivery of flood risk mgmt schemes
 Cumbria Police – Police attendance at Town/Parish Councils; Weekly updates. Friends of the Lake District – Requesting a Review of the Smaller Lakes Byelaws; Weekly “Postcards”
 Hawkshead Parish Council – Agenda 17/3; Minutes 17/3; Online minutes April/May.
 HMRC - Business Help and Support E-mails.
 Napthens – confidential email correspondence.
 National Trust – 11/05 Reopening of NT car parks; 22/05 Further opening update.
 Parish Online – News & Updates 26/2/20; 20/3/20; 23/4/20; 20/5/20.
 PKF Littlejohn – CU0060 – 2019/20 AGAR Instructions delayed pending clarity over coronavirus implications; CU0060 – 2019/20 AGAR PKF Littlejohn instructions; 2019/20 Limited assurance reporting season.
 Rural Services Network – Monthly Funding Digests; Weekly Rural Bulletins
 South Lakes Citizens Advice – Information Update 28/5.
 SLDC – Parish clerks bulletin; Register 02/03/20; South Lakeland Local Plan Newsletter; Tenancy Strategy Update 2020; Drop in Events – South Lakeland Local Plan cancelled; May 2020 elections cancelled; Parish Clerks update; Coronavirus briefing; Coronavirus Community Resilience Sub-group Information; Council committed to maintaining essential services; Community Litter picks & Coronavirus update; Parish Council Green funding; Covid 19 Community Group Support; Council announces new measures in virus fight; Free parking for key workers and volunteers; Local plan review – additional material; Green waste collections suspended; Coronavirus briefing 25/3; SLDC invites business support grant applications; Coordination hubs; Emergency phonenumber launched; Zoom call with Parish/Town Councils 1/4/20; First £1 million of business grants payments; Covid19 briefing 31/3; Volunteering Guidance; Cumbria Police – additional bed capacity created for Cumbrian Hospitals; SLDC update 1/4; Community Support Newsletter 1; Coronavirus Briefing Update 3/4 ; More than £25 million of business support grant funding processed; Covid19 Briefing update 9/4; SL Newsletter issue 2; Recovery Centres – briefing note; Emergency Support Helpline – leaflet and Promotion; Call for more businesses to apply for support grants; Coronavirus Briefing update 17/4; Newsletter issue 3; Coronavirus briefing update 20/4; Meeting online Coronavirus update; Look after mental and physical health during lockdown; Covid19 update 24/4; Notes of the update meeting; Green bin waste collection reintroduced; Millions of pounds worth of business support grants unclaimed; Businesses urged to call on expert help; Covid19 Briefing update 01/05, Council helps girls and young women facing period poverty in COVID crisis; Covid19 Briefing update 07/05, Cumbria Household Waste Recycling Centres to reopen with restrictions in place; SLSC scheme for discretionary business grants to open soon; Coronavirus briefing update; ‘Respect our communities’ message to visitors; Council to stage 1st virtual meeting; Council handyperson scheme resumes; Council leaders issue joint plea to ‘think twice’ before coming to Morecambe Bay; COVID-19 Briefing Update 21/05; Bulky Waste collections to be reintroduced; Monthly green bin collections to continue; COVID-19 Briefing Update 29/05; SLDC discretionary business grants scheme opens; 03/06 Remuneration Panel Report 2020-21; COVID-19 Briefing Update 08/06; One week left to apply for discretionary business grants; New board chair outlines recovery priorities; Stay safe when high street reopens; COVID-19 Testing Opportunities Around Cumbria; Council urges continued use of online and phone; 10/06 Info for Parish Members – Local Consultation on Cumbria Choice Based Lettings Allocations Policy;
 J Cunningham Ambleside Parish Centre – Self Isolators information sheet; Info sheet 23/4; Info sheet 29/4; Info sheet 6/5; Hot meals 22/4; Info Sheet 13/5 ; Info sheet 20/5; Info sheet 27/5; Info sheet 3/6; Info sheet 10/6.

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 Signed & Approved by (Chair)

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